

\_\_\_\_\_ party

Table # \_\_\_\_\_

**REQUEST FORM FOR RESERVED SEATING**

This form is available from [www.longbayoucondos.com](http://www.longbayoucondos.com) (under "most often used forms") and the Condo Office

**Seating reservations are available for only 3 Social Activity Dinners:**

**St. Patrick's Day Dinner/Dance, New Year's Eve Dance and The Inaugural Ball**

**Seating Reservations for the Inaugural Ball are for groups of 6 to 8 people only!**

**Seating Reservations for the New Year's Eve & St. Pat's Day Dance are for groups of 6 to 10 people.**

**Reservations cannot be made for groups less than 6 people.**

**Open seating is always available for all dinners and events and all unoccupied seats are considered "open".**

**THREE STEPS IN MAKING A RESERVATION:**

1. **PURCHASE A COUPON:** Purchase your coupon from your building rep. and let your designated contact person know you have made your purchase.
  
2. **COMPLETE RESERVATION FORM:** Your contact person (not necessarily your building representative) will fill out this reservation form (available online or from the office). To confirm the purchase of the coupons, the contact person **MUST** bring the completed form to the clubhouse on reservation day (usually the Wednesday Coffee Club before the dinner or event). **\*not necessary to bring all the tickets\***
  
3. **DRAW FOR A TABLE NUMBER:** Drawing for a table number is done by lottery. You **MUST** accept the table numbers or forfeit your seating reservation. Your contact person draws for a table number at the clubhouse on Wednesday before or after the coffee hour.

Your contact person will inform you of table #, write your table # on your coupon.

**PLEASE NOTE: FIRST NAME BELOW IS THE CONTACT PERSON FOR YOUR GROUP!**

**NAME:**

(please write legibly)

**PHONE#**

1. \_\_\_\_\_

Names only for remainder of the group:

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_